YUNIX STUDIO

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USER GUIDE

Vizitka

Digital business card in Telegram

How to create your card, turn on 3D, save it, send it to clients and take online bookings — in plain words, with pictures.



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⚠️ **The most important thing in one line:** fill in your card → tap 💾 **Save** → send it to your client with the 📤 **Send my card** button (not as a link!). Details in chapters 8 and 9.

CHAPTER 1

Meet Vizitka

Vizitka is your digital business card inside Telegram. You fill it in once and then send it to your clients: they see a beautiful 3D card and can call you, message you or book online.

Four words to know

🤖 Bot

The **@myvizitka_bot** chat in Telegram. It has the menu buttons, and it is where client bookings and statistics arrive.

📱 App

The card builder. It opens **inside Telegram** from the bot — nothing to download.

🌐 Card page

What your client sees: your card, the «Call» and «Book online» buttons, services and prices.

🧊 3D card

A card with depth that spins in your client's chat. Sent with the 📤 button.

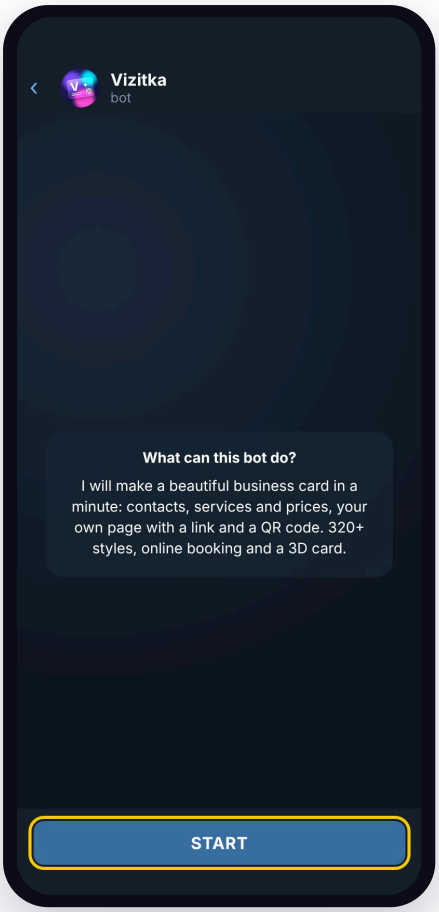
What you get

A business card	A beautiful card with your name, profession, contacts and a QR code.
Your own page	A link like vizitka.yunixstudio.app/c/your-name — opens on any phone.
Online booking	Clients pick a time themselves, you confirm with one tap.
Statistics	How many people viewed your card, called you and saved your number.

CHAPTER 2

First launch

Let’s find the bot and start it. You only do this once.



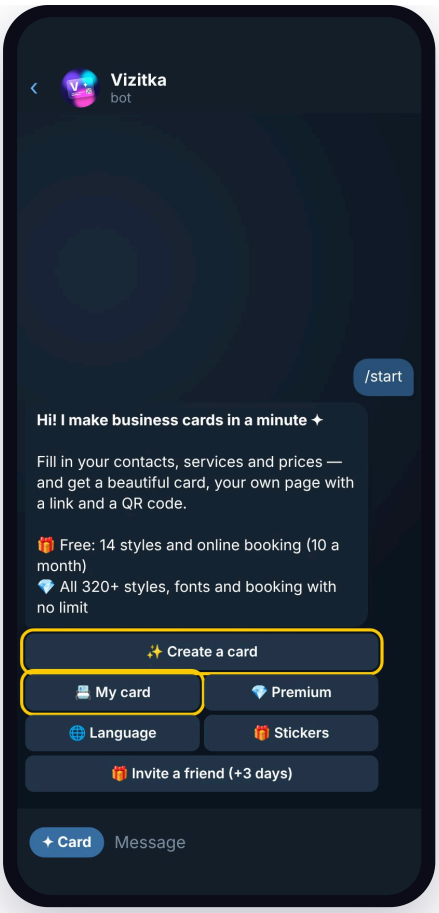
STEP 1

Find the bot and tap «Start»

Telegram → search → myvizitka_bot

1. Open **Telegram**.
2. Tap **search** 🔍 and type **myvizitka_bot**.
3. Open the **Vizitka** bot.
4. Tap the big **«START»** button at the bottom.

> Faster: just open the link **t.me/myvizitka_bot**.



STEP 2

The bot's main menu

After you start it, the bot sends a welcome message with buttons:

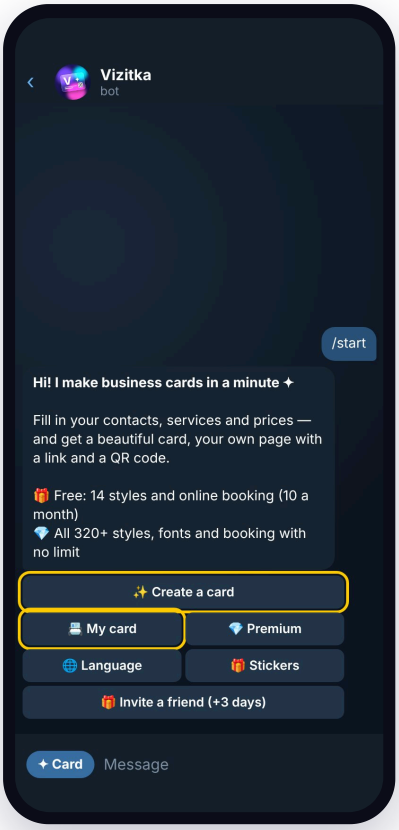
- ✨ **Create a card** — opens the builder app.
- 📇 **My card** — your finished card and everything you can do with it.
- 💎 **Premium** — all styles, 3D and booking with no limit.
- 🌐 **Language**, 🎁 **Stickers**, 🎁 **Invite a friend**.

> Lost the menu? Send **/start** to the bot and it comes back.

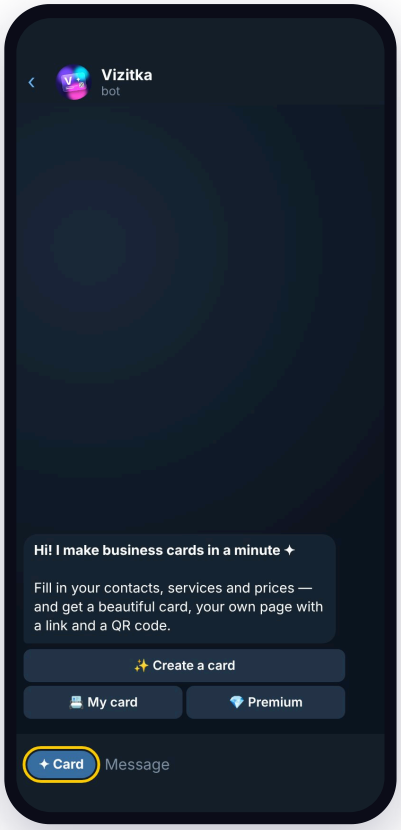
CHAPTER 3

From the bot to the app

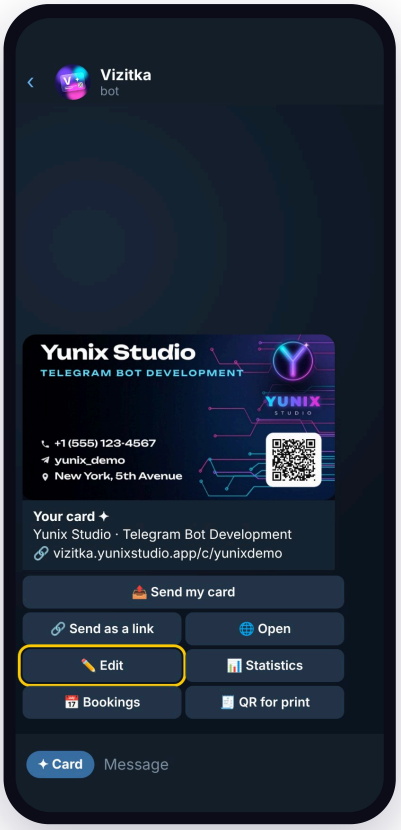
You create and change your card in the app. It opens right inside Telegram. There are three ways in — they all lead to the same place.



1 The «✨ **Create a card**» button under the bot's welcome message.



2 The «✦ **Card**» button to the left of the message field. Always there.



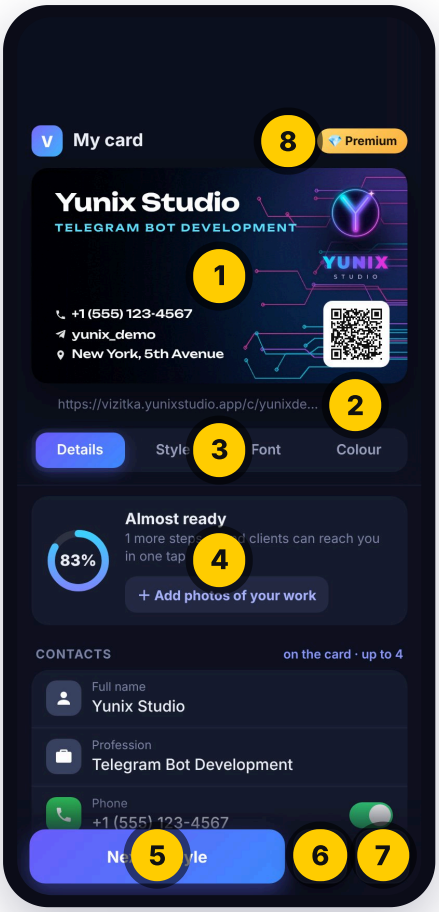
3 «📇 **My card**» → «✏️ **Edit**».

If the app does not open, update Telegram to the latest version and try again.

CHAPTER 4

The app screen: what is where

This is what the app looks like. The yellow numbers are explained below.



STEP 3

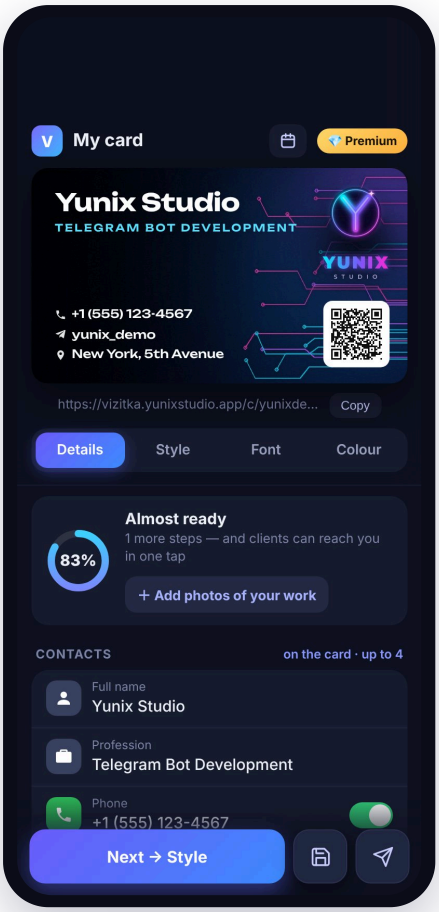
Screen overview

1. **Card preview** — exactly what your client sees. Updates instantly.
2. **Your card link** and «Copy».
3. **Tabs:** Details · Style · Font · Colour.
4. **Hint** — how much is left to fill in.
5. **«Next»** — the next tab.
6. 💾 — save.
7. ✈ — send the card to a client.
8. 📅 — booking calendar.

CHAPTER 5

Filling in your card

The «Details» tab. Fill it in from top to bottom, scrolling down.

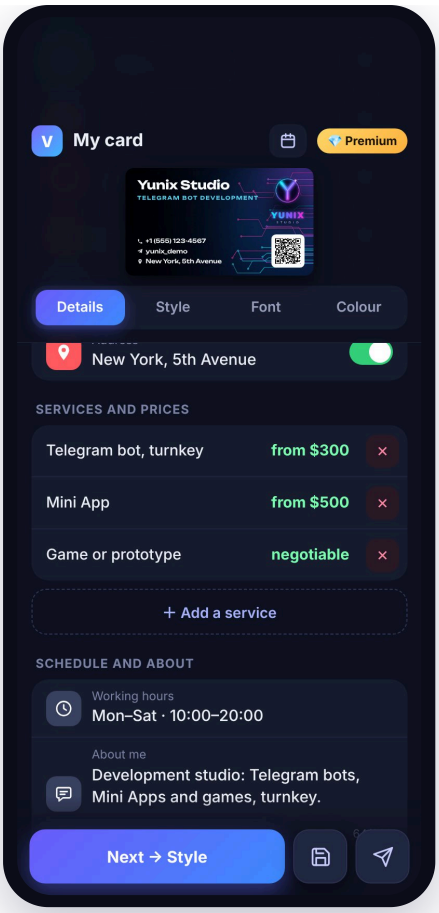


STEP 4

Name, profession and contacts

- **Full name** and **profession** — large on the card.
- **Phone, Telegram, WhatsApp, Instagram, Email, website, address**.
- The switch on the right of a line — **show it on the card itself**. Up to 4 lines fit.

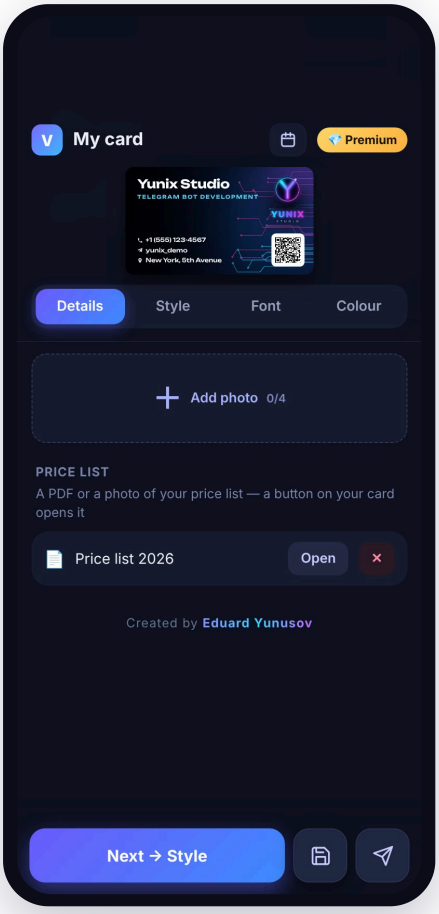
> Anything switched off on the card still appears as a button on your card page.



STEP 5

Services, prices, schedule

- **«+ Add a service»** — name and price. Up to 20 services.
- **×** — delete a service.
- **Working hours** — for example «Mon–Sat · 10:00–20:00».
- **About** — experience, guarantee, call-outs.



STEP 6

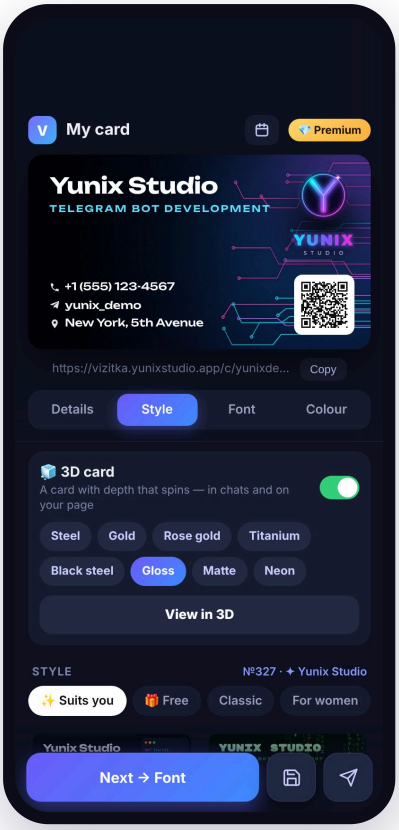
Work photos and price list

- **«+ Add photo»** — up to 4 of your best works. Clients see them on your page.
- **«📄 Upload price list»** — a PDF or a photo up to 1.4 MB. A «Price list» button appears on your card page.

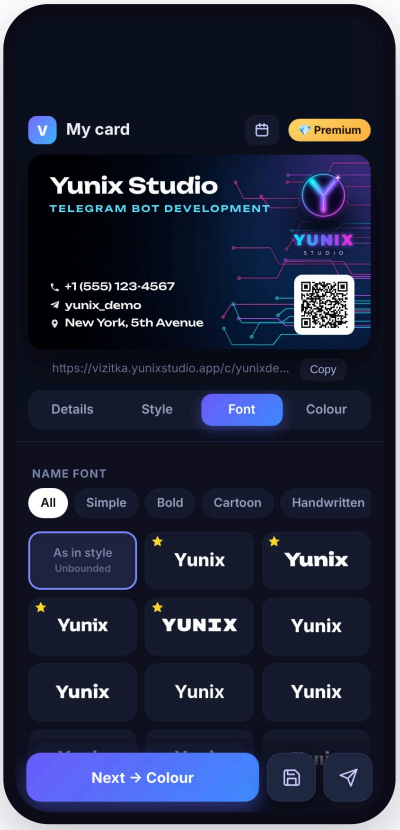
CHAPTER 6

Design: style, font, colour

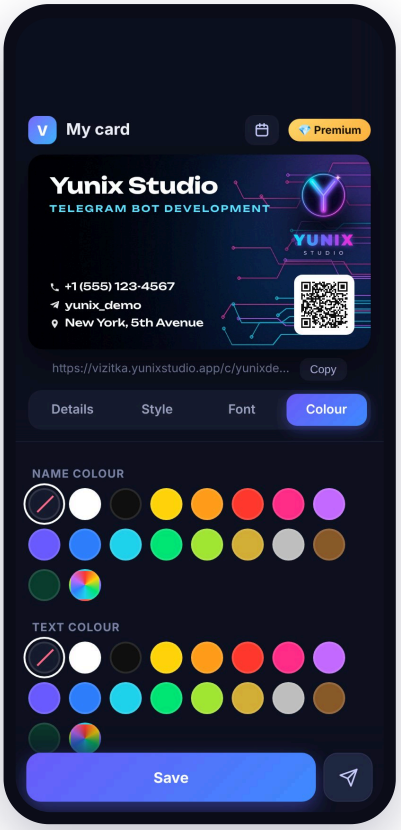
Tap the options — the preview at the top changes instantly. Nothing breaks, you can always pick something else.



1 Style — 320+ designs in sections: Classic, For women, Beauty, Builders...



2 Font of your name: simple, bold, cartoon, handwritten.

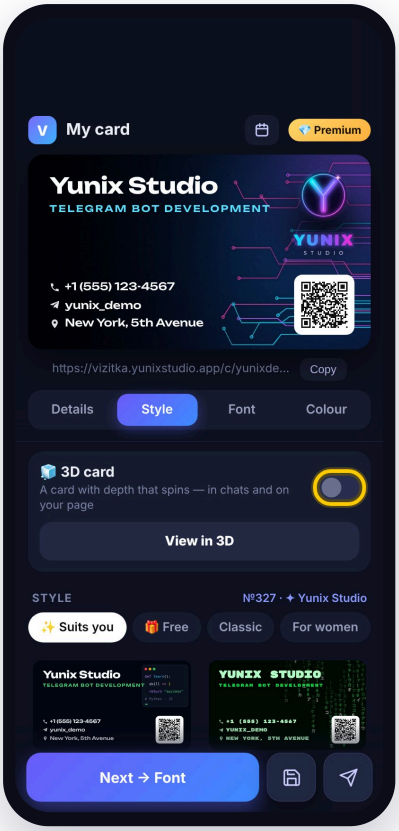


3 Colour of the name and text. «As in style» brings it back.

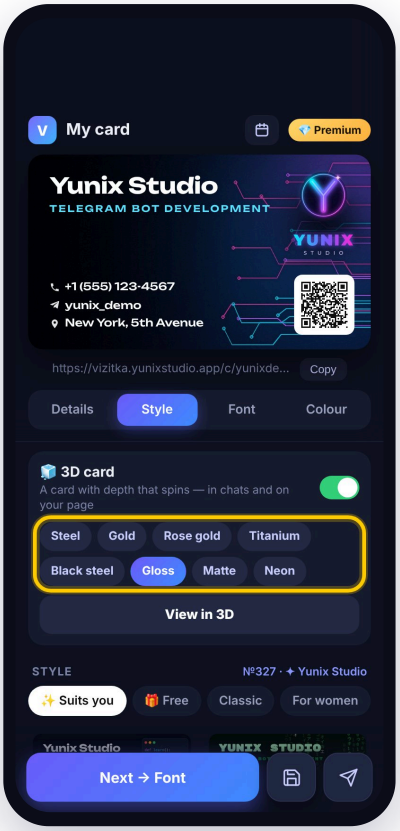
CHAPTER 7

3D card

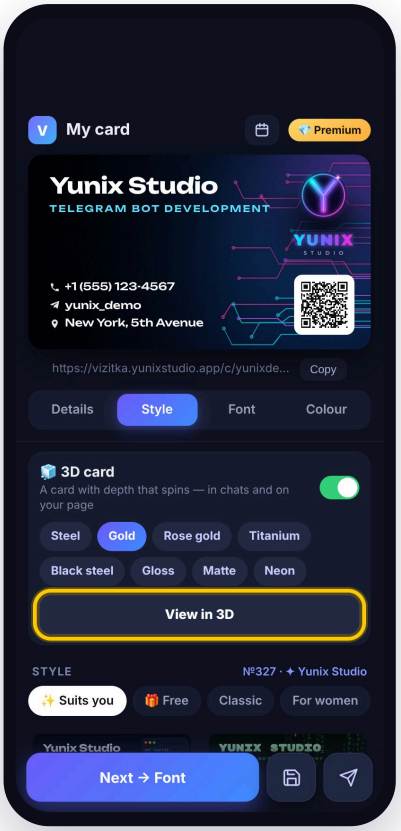
The 3D card is a card with depth that spins. Your card is on the front, the QR code on the back. This is exactly what your client receives when you send the card with the 📤 button.



1 The **«Style»** tab → turn on the **«3D card»** switch.



2 Pick a **material**: steel, gold, rose gold, titanium, neon...



3 Tap **«View in 3D»** to see the result.



4 **Spin it with your finger** — the card turns.



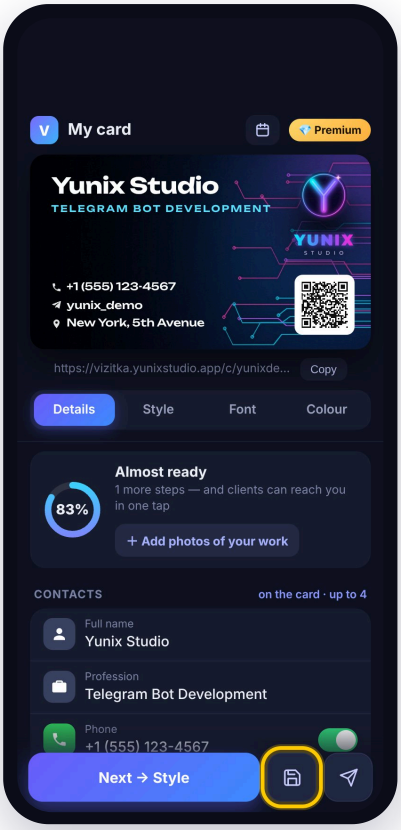
5 **Double tap** or «Flip» — the back with the QR code.

> The 3D card is part of Premium. New users get Premium **free for 3 days**.

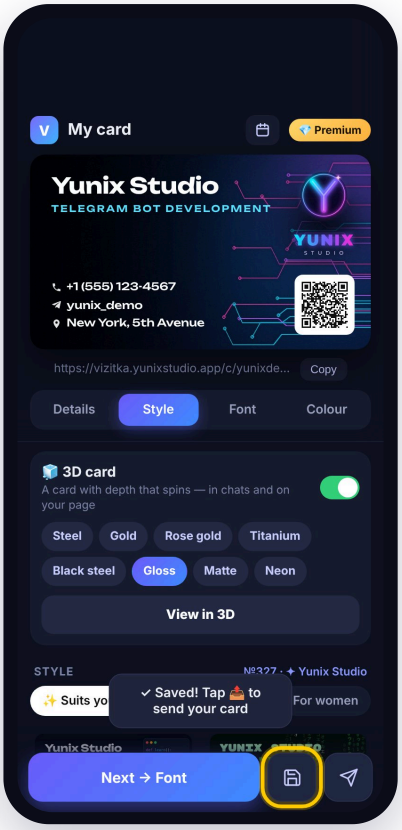
CHAPTER 8

Saving

Save your card after any change. Until you save it, you can't send it — the bot will remind you: «Save your changes first».



1 Tap 💾 at the bottom of the screen. On the «Colour» tab it is the blue «Save» button.



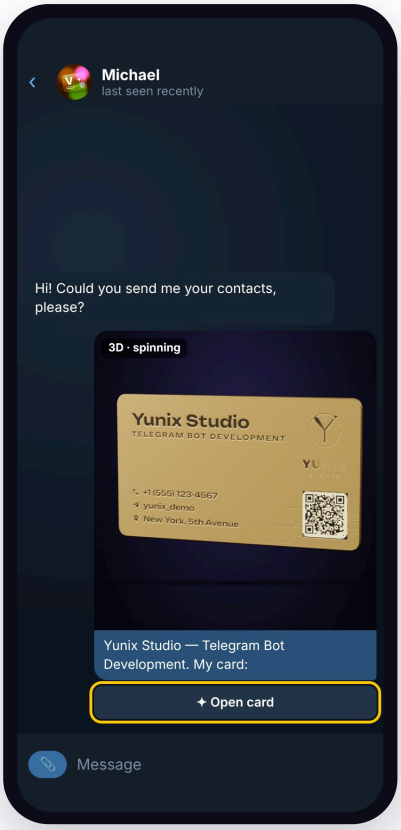
2 You'll see **«✓ Saved!»** — that's it, your card is saved.

> Your card is stored on the server — nothing gets lost, even if you change your phone.

CHAPTER 9

How to send your card to a client

The most important chapter. Send your card **only with the 📤 button** — then your client gets a live 3D card with an «Open» button. Don’t copy the link into Telegram!



1 ✅ RIGHT

A 3D card with an «Open card» button.

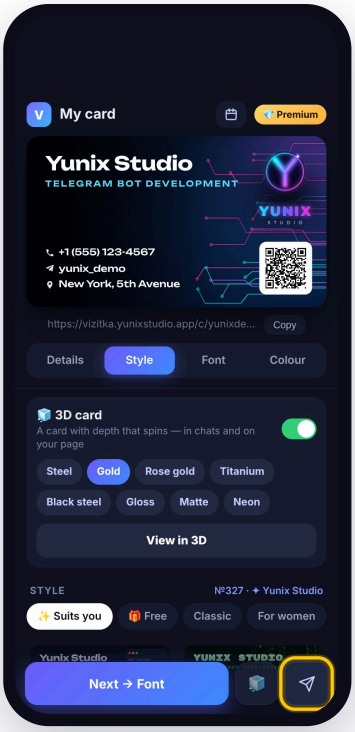


2 ❌ WRONG

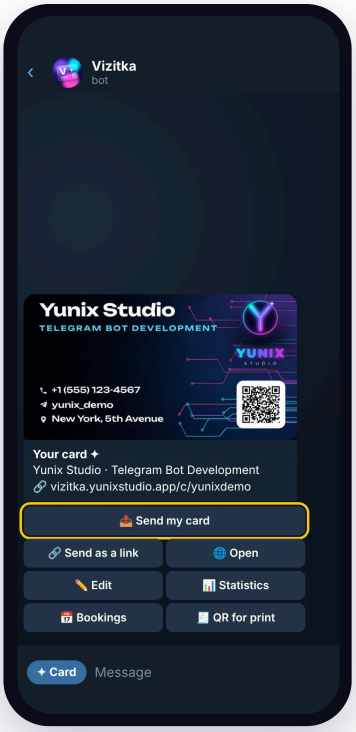
Just a link — grey text that people rarely tap.

When do you need the link? Only for WhatsApp, Instagram, SMS and email — the 3D card doesn’t work there. For that, use «🔗 Send as a link» in the bot or «Copy» in the app.

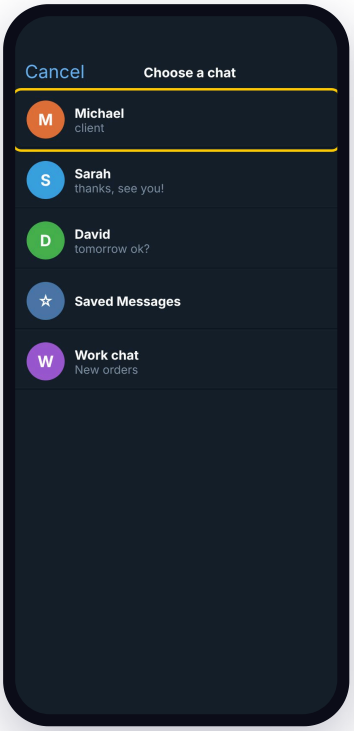
Step by step



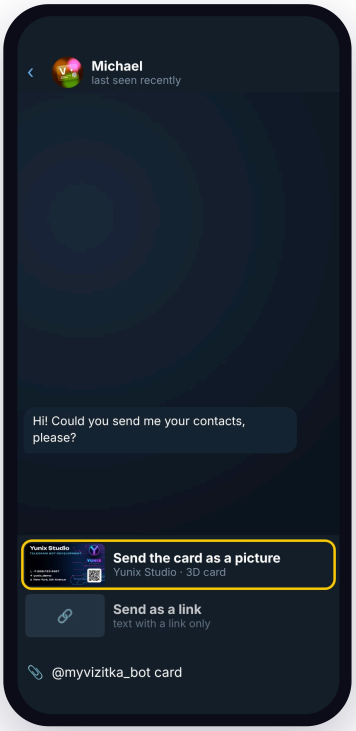
1 **In the app**, tap ✈ at the bottom right...



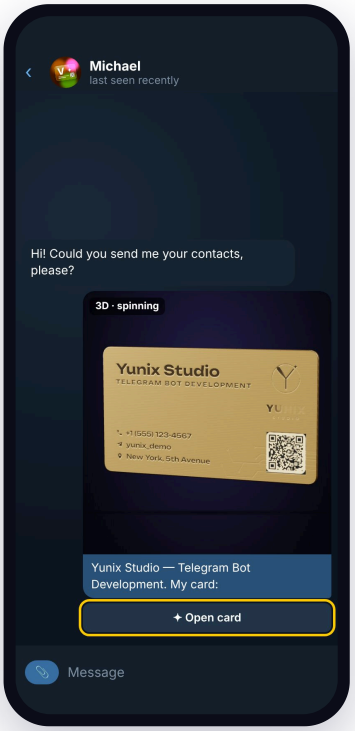
1 ...or **in the bot:** «📇 My card» → «📤 **Send my card**».



2 A list of chats opens — **pick your client**.



3 Tap the top option, **«Send the card as a picture»**.

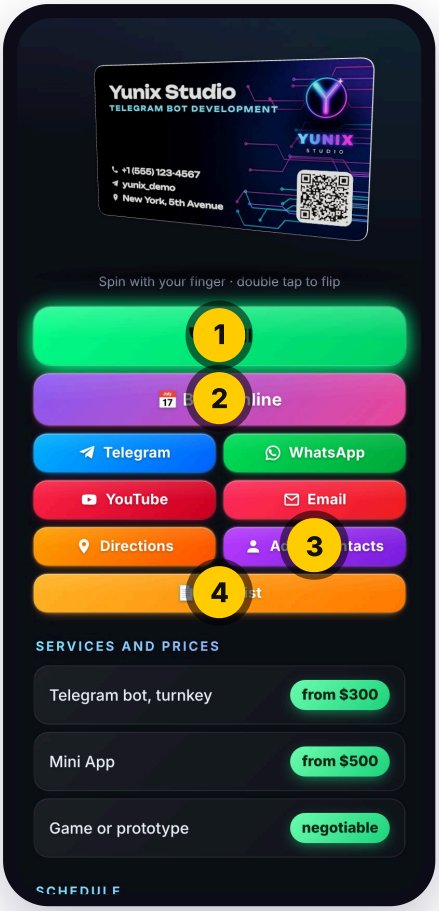


4 Done! Your client gets a **3D card** with the «✦ Open card» button.

CHAPTER 10

What your client sees

Your client taps «Open card» and your page opens. They don't need to install anything.



STEP 7

Your card page

1. **Call** — a call in one tap.
2. **Book online** — the client picks a time (chapter 11).
3. **Add to contacts** — your number is saved to the client's phone.
4. **Price list** — the client opens the price list (PDF or photo) you uploaded in step 6.

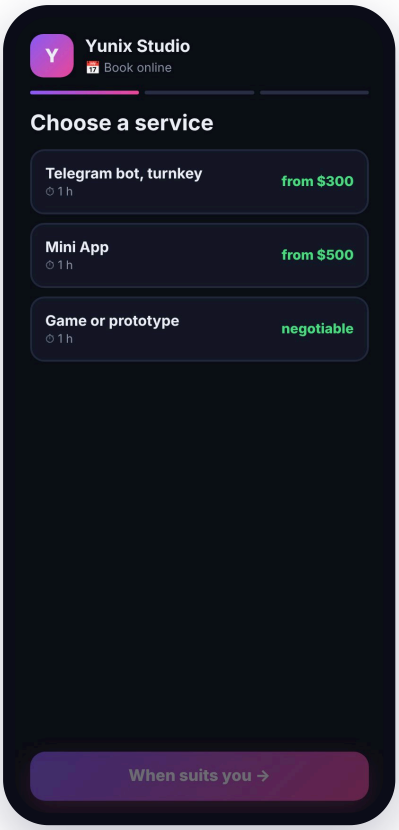
Also: **Telegram, WhatsApp, YouTube, Email, Directions** (address on the map). Below: services and prices, schedule, about you and work photos.

> The card at the top can be **spun with a finger**; double tap flips it.

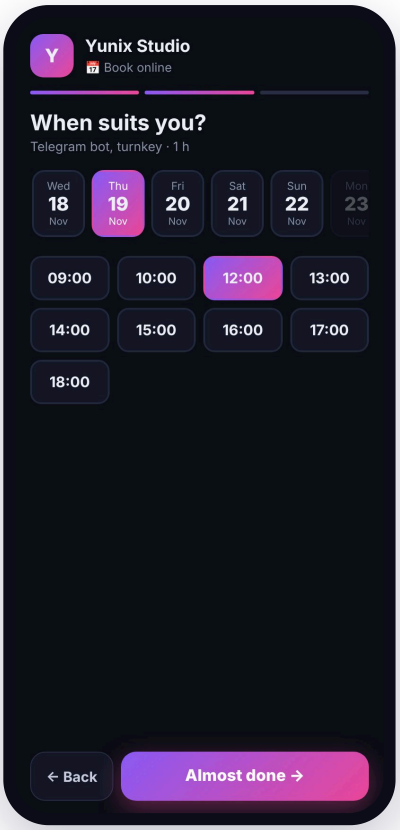
CHAPTER 11

Online booking

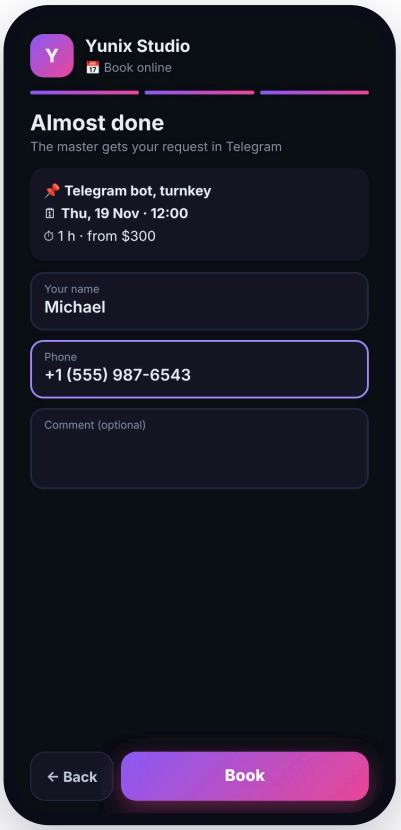
Clients book themselves — no back-and-forth messages. You just confirm.



1 The client picks a **service** → «When suits you».



2 Picks a **day and time** → «Almost done».



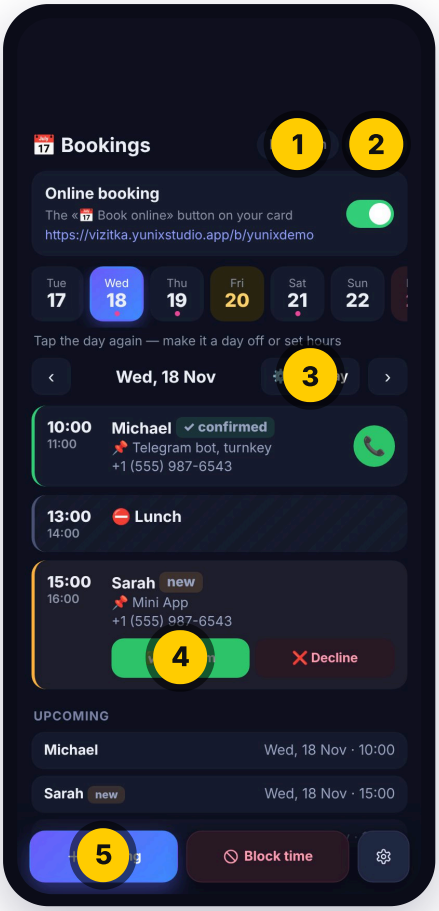
3 Enters **name and phone** → «Book».

📅 **New booking!**	Arrives in your bot, with ✅ **Confirm** and ❌ **Decline** buttons.
Reply to the client	The client gets your answer instantly. If you decline, the bot offers them another time.
⏰ **Reminders**	Sent automatically: a day and an hour before the booking.
🔁 **Reschedule / ✖ cancel**	The client can reschedule or cancel — you get a notification.
Limit	Free — 10 bookings a month; Premium — no limit.

CHAPTER 12

Booking calendar

Open it with «📇 My card» → «📅 Bookings», the 📅 icon in the app, or the /calendar command.

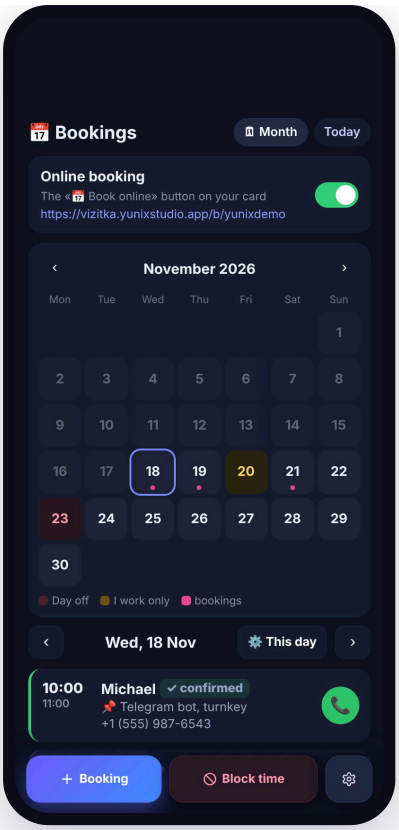


STEP 8

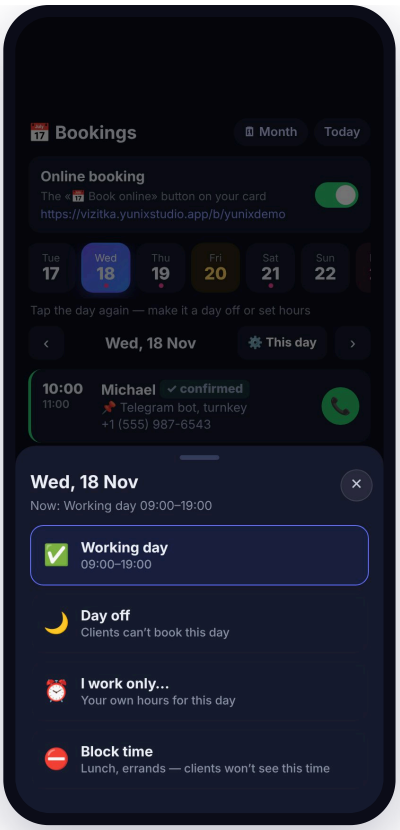
Calendar screen

1. 🗓 **Month** — the whole month at once.
2. **Today** — back to today.
3. ⚙️ **This day** — day off, your own hours, block time.
4. **Confirm / Decline** a new booking.
5. **+ Booking** — add one by hand if a client called you.

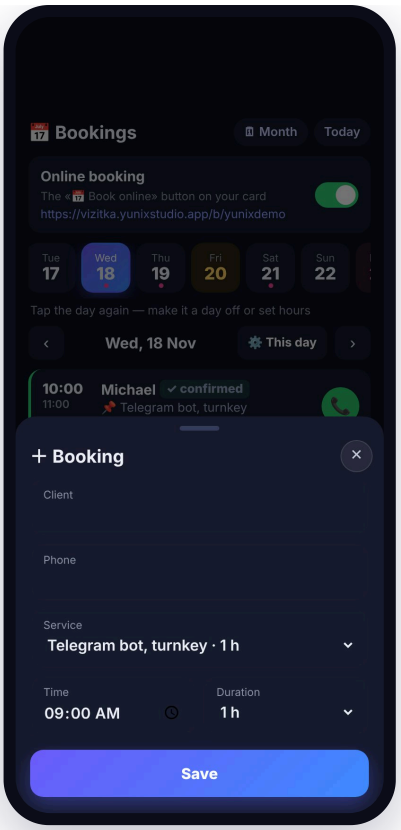
> The **«Online booking»** switch at the top turns the «Book online» button on your card on or off.



1 Month: dots are bookings, yellow — short days, red — days off.



2 This day: working day, day off, «I work only...», block time.

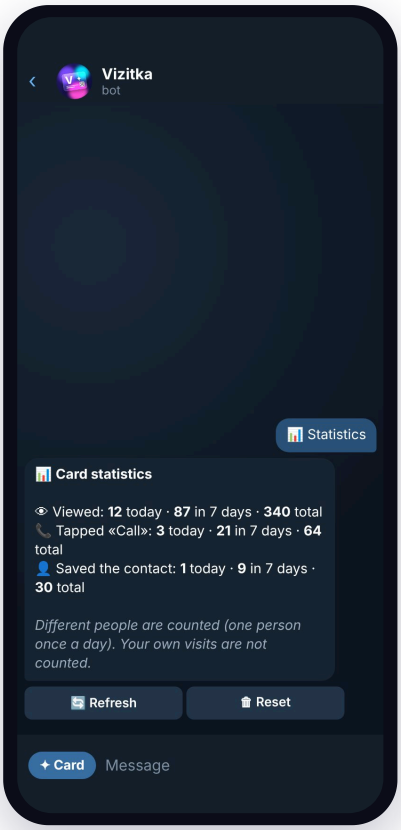


3 + Booking: name, phone, service, time → «Save».

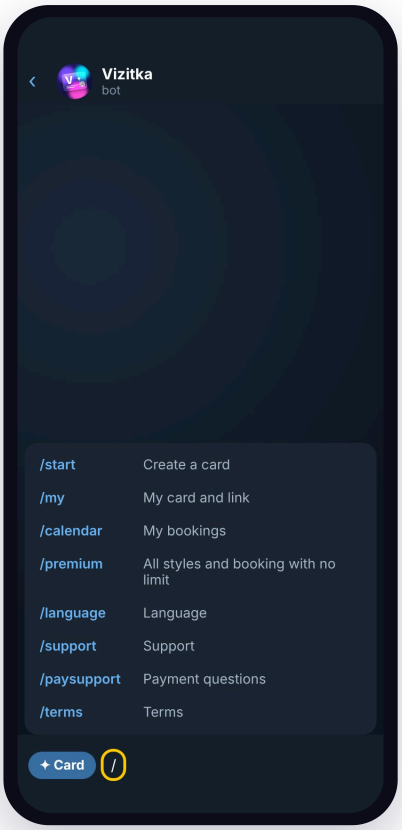
CHAPTER 13

Statistics and commands

See whether your card is working and find what you need fast.



1 «📇 My card» → «📊 **Statistics»**: views, calls, saved contacts.



2 Type **«/»** in the message field — the list of commands appears.

/start	Main menu
/my	My card and link
/calendar	My bookings
/premium	Premium
/language	Language
/support · /paysupport	Support · payment questions

CHAPTER 14

Free and Premium

You can use Vizitka for free. Premium unlocks everything and is bought once — forever.

Feature	Free	Premium
Card, link, QR, statistics	✓	✓
Styles	14	320+
Online booking	10 a month	no limit
3D card	—	✓
Custom fonts and colours	—	✓
Price list (PDF) on the card	—	✓
No bot signature	—	✓

- **Trial:** new users get Premium free for **3 days**.
- **Payment:** once, with Telegram Stars ⭐, no monthly fee.
- **Invite a friend:** «🎁 Invite a friend» — +3 days of Premium for every friend (up to 30 friends).

CHAPTER 15

FAQ

Answers to the most common questions.

❓ The app doesn’t open

Update Telegram to the latest version. Open the bot and tap «✦ Card» to the left of the message field.

❓ I changed my card, but the client sees the old one

You didn’t tap 💾 «Save». Open the app, tap 💾 and wait for «✓ Saved!».

❓ How do I send my card to a client?

With the «📤 Send my card» button in the bot or the ✈ icon in the app → pick a chat → «Send the card as a picture». Don’t copy the link into Telegram.

❓ Where is my link?

In the bot: «📇 My card» — the link is under the picture. In the app — under the preview, with a «Copy» button.

❓ How do I change my card?

«📇 My card» → «✏️ Edit», make changes → 💾 «Save».

❓ How do I turn off online booking?

«📅 Bookings» → the «Online booking» switch at the top.

❓ How do I set a day off?

«📅 Bookings» → pick a day → «⚙️ This day» → «Day off».

❓ How do I print my card or QR code?

In the bot, «🧾 QR for print»; on your card page, «Print».

❓ How do I change the language?

The /language command or the «🌐 Language» button in the menu.

❓ Premium didn’t unlock after payment

Send /paysupport — we’ll check and refund your Stars.

YUNIX STUDIO

Created by **Eduard Yunusov**

Create your card: **@myvizitka_bot**

Telegram: **@EDVRD111** · hello@yunixstudio.app

YouTube: youtube.com/@yunix.studio